

MONARCH PARK COLLEGIATE REGISTRATION PACKAGE



Student Surname (please print) _____

First Name _____

Daytime Telephone _____

The following documents must be brought to the school with the registration form and the course selection sheet for admission to Monarch Park Collegiate. Please note that if any documentation is missing, you may not be registered.

- TDSB Student Registration Form, signed by Parent/Guardian if under 18 years old
- Original Birthdate Verification: *(ONE of the following)* Birth Certificate (if born in Canada), Passport, Immigration Papers, Canadian Citizenship Card (if born outside Canada)
- Proof of Address: Government Issued Documents:
ONE item from # 1 and ONE item from # 2 -
 - 1. Canada Revenue Agency (CRA) income tax document; property tax bill, utility bill (hydro, water gas), deed/proof of property ownership;
 - 2. Current Driver's permit verification; bank statement; credit card bill; employee's pay stub; T4E
(Documents must be originals & not from online sources)
- Health Card Number AND up to date Immunization Record
- Credit Counselling Summary (obtained from current school) OR most recent report card with Ontario Student Transcript (if already attending secondary school)

All of the above documents must be submitted for all Monarch Park Programs, in addition –

1. If you are registering for the Regular Programs, you require the following documents:

- A completed Vice Principal's Recommendation from the last school attended.
- Monarch Park Collegiate Questionnaire
- Attendance Profile: can be obtained from current school's Attendance Office
- Optional Attendance (out of area) – must have acceptance form (545B)

2. If you are a VISA student, you require the following documents:

- Letter Of Admissions from TDSB Admissions Office contained in Brown Envelope
- Passport
- Student Study Permit or Parent/Guardian Work Permit
- 2 papers showing Custodianship, one signed by parent and one signed by custodian
- Homestay Agreement – information pertaining to where student resides
- New Students to Canada: Required to provide assessment documents from:

West End Reception Centre 777 Bloor Street West, 4th floor Toronto, ON (south side of Bloor St. at Christie subway station) 416-393-0542	Georges Vanier Reception Centre 3000 Don Mills Road East Toronto, ON (Don Mills Road East, south of Finch) 416-395-9440
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STUDENTS UNDER 18 MUST BE ACCOMPANIED BY A PARENT/GUARDIAN (and/or legal custodian)

Registration & Student Activity Fee: Estimated cost is \$60.00 (cash only). Payment is required the first day of school when the student timetable is distributed.

FOR OFFICE USE ONLY

Approved <input type="checkbox"/>	Date: _____	V.P. Signature: _____
Not Approved <input type="checkbox"/>	Reason: _____	

QUESTIONNAIRE

Please complete the following questionnaire.

1. Do you have an Individual Education Plan (IEP)?

Yes No

2. Have you been suspended from school during the past year?

Yes No

If yes, please explain:

3. Are you currently being considered for expulsion by a school board?

Yes No

If yes, please explain:

4. Are you currently under expulsion from any school board?

Yes No

If yes, please explain:

5. Have you ever been suspended from school for a violent act?

Yes No

If yes, please explain:

6. Do you have any allergies or health conditions that we should know about for your safety:

Yes No

If yes, please explain:

Signature of Applicant

Signature of Parent/Guardian (if under 18)

The information collected on this form will be protected under the "Municipal Freedom of Information and Protection of Privacy Act".

VICE PRINCIPAL'S RECOMMENDATION
(To be completed by student's Vice Principal)

Please print.

STUDENT NAME: _____

SCHOOL NAME: _____ TELEPHONE: _____

REASON FOR CHANGE OF SCHOOL: _____

Check the appropriate box:

- | | | |
|--------------------|--------------------------------------|---------------------------------------|
| 1. ACHIEVEMENT | acceptable <input type="checkbox"/> | unacceptable <input type="checkbox"/> |
| 2. ATTENDANCE | acceptable <input type="checkbox"/> | unacceptable <input type="checkbox"/> |
| 3. BEHAVIOUR | acceptable <input type="checkbox"/> | unacceptable <input type="checkbox"/> |
| 4. PROGRAMME NEEDS | Special Ed. <input type="checkbox"/> | ESL/ELD <input type="checkbox"/> |

5. GENERAL COMMENTS: _____

Required Attachments:

- Last Report Card
- Credit Counseling Summary
- Full Printout of attendance from beginning of the school year

If this student is accepted to Monarch Park Collegiate would you "Release" the student from your Trillium database so that he/she may be registered at Monarch Park Collegiate? Yes No

It **IS** recommended / It is **NOT** recommended that this student be considered for admission to Monarch Park Collegiate.

Vice Principal's Name (Please Print) Vice Principal's Signature Date

Direct Phone # Extension

Note:

1. The information you have provided is collected under the legal authority of Section 265(d) of the Education Act R.S.O. 1990, and may be used for administrative purposes related to school programs and records and for determining eligibility for attendance. Questions should be directed to the Principal.
2. Transferring schools could affect your eligibility to participate in sports.
3. Falsifying information on this form will result in your retirement from Monarch Park Collegiate. Admission to Monarch Park Collegiate is considered to be conditional pending receipt and review of the student's records from their previous school.



STUDENT REGISTRATION FORM

(PLEASE PRINT)

STUDENT INFORMATION

Legal Surname: _____ Preferred Surname: _____
 Legal Middle Name: _____ Preferred First Name: _____
 Legal First Name: _____
 Gender: Male Female Date of Birth (yyyy/mm/dd): _____

Note: Legal Name as shown on legal document (i.e. birth certificate, passport, change of name order, etc.) and will appear on all school Official Records

STUDENT ADDRESS INFORMATION

Home Address: _____
Number Street Apt/Unit/Suite Number

_____ City/Town Province Postal Code

Home Phone Number: _____ Listed: Yes No

STUDENT LANGUAGE, CITIZENSHIP AND IMMIGRATION INFORMATION

Country of Citizenship: _____ Province of Birth: _____
(If born in Canada)

Languages Spoken *(indicate all languages including English)*

1) _____ First Language Spoken at Home
 2) _____ First Language Spoken at Home

Fill in the section below ONLY if country of birth is something other than Canada

Birth Country: _____ Country of Last Residence: _____
 Status is Canada: _____ Date Arrived in Canada: _____ Expiry Date: _____

EDUCATIONAL BACKGROUND

Name of Previous School: _____
 Previous School Address: _____ Phone: _____
City/Town Province

Previous School Board: _____
 Last Date of Attendance: _____ Reason for Transfer: _____

Has the student ever been registered at a school within the Toronto District School Board? Yes No
 If Yes, provide the name of the school: _____ Last grade attended: _____

Has the student previously received Special Education Support? Yes No
 Type of program *(if known)*: _____

Is the student **currently** under **suspension** from any school or board? Yes No
 Is the student **currently** under **expulsion** from any school or board? Yes No

FOR SECONDARY SCHOOL USE ONLY:

Previous Community Service Hours completed outside Toronto District School Board: _____ hours
 Grade 10 Literacy Test successfully completed (please provide proof of results) Yes No
 First Entered ONTARIO Secondary Schools after Grade 9 Yes No Cohort Year: _____

MEDICAL INFORMATION

Health Card No. _____ (Version No.) (optional but recommended)

Medical Conditions:

If your child has medical needs or conditions of which the school should be aware, please describe the condition(s) below: _____ **Life Threatening**
 _____ Yes No
 _____ Yes No

SIBLING INFORMATION (If the student has brothers or sisters in this school, please indicate)

Surname (1): _____ Surname (2): _____
 First Name (1): _____ First Name (2): _____

PARENT/LEGAL GUARDIAN CONTACT INFORMATION

CONTACT 1

Surname: _____ First Name: _____ Male Female
 Relationship to student: _____ Emergency priority: 1 2 3 4 School Closure priority: 1 2 3 4
circle your choice: 1=high priority, 4=low priority
 Home Phone Number: _____
 Business Phone Number: _____
 Cell Phone Number: _____
 Email Address: _____
 CASL
 Home Mailing Address (complete if different than student's)

Number Street City/Town Province Postal Code

Check all applicable boxes

Has Access to Student	Legal Guardian <input type="checkbox"/>	Receives Mail <input type="checkbox"/>
	Has Custody <input type="checkbox"/>	Has Access to Records <input type="checkbox"/>
Yes <input type="checkbox"/> No <input type="checkbox"/>	Lives with student <input type="checkbox"/>	Speaks English <input type="checkbox"/>

CONTACT 2

Surname: _____ First Name: _____ Male Female
 Relationship to student: _____ Emergency priority: 1 2 3 4 School Closure priority: 1 2 3 4
circle your choice: 1=high priority, 4=low priority
 Home Phone Number: _____
 Business Phone Number: _____
 Cell Phone Number: _____
 Email Address: _____
 CASL
 Home Mailing Address (complete if different than student's)

Number Street City/Town Province Postal Code

Check all applicable boxes

Has Access to Student	Legal Guardian <input type="checkbox"/>	Receives Mail <input type="checkbox"/>
	Has Custody <input type="checkbox"/>	Has Access to Records <input type="checkbox"/>
Yes <input type="checkbox"/> No <input type="checkbox"/>	Lives with student <input type="checkbox"/>	Speaks English <input type="checkbox"/>

EMERGENCY CONTACT INFORMATION *(if parent/guardian cannot be reached)*

CONTACT 1

Surname: _____ First Name: _____ Male Female
 Relationship to student: _____ Emergency priority: 1 2 3 4 School Closure priority: 1 2 3 4
circle your choice: 1=high priority, 4=low priority
 Home Phone Number: _____
 Business Phone Number: _____

CONTACT 2

Surname: _____ First Name: _____ Male Female
 Relationship to student: _____ Emergency priority: 1 2 3 4 School Closure priority: 1 2 3 4
circle your choice: 1=high priority, 4=low priority
 Home Phone Number: _____
 Business Phone Number: _____

INDIGENOUS STUDENT SELF-IDENTIFICATION

All parents/guardians of Indigenous students, and students where they are 18 years of age or older, have the right to voluntarily self-identify. Please check the most appropriate single box to indicate Indigenous Identity (if applicable).

First Nation Ancestry (Status or non-Status) Indigenous person outside of Canada
 Métis Ancestry Inuit Ancestry Other

ADDITIONAL STUDENT INFORMATION *(if required for school)*

All information provided above is correct and true. All admissions are conditional pending receipt of required documentation.

 Signature of Parent/Legal Guardian yyyy/mm/dd

Personal information on this form is collected under the authority of the *Education Act*, R.S.O. 1990, c.E.2 and the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O., 1990, c.M.56, and will be used by School Administration in the creation of the Emergency Calling Network and for school registration purposes. The Ontario Health Card number will be shared with local public health authorities. All personal information collected on this form will be stored on the Office Index Card. This information is updated annually. Questions or concerns about this collection should be directed to the Privacy Office, Toronto District School Board, 1 Civic Center Court, 4th Floor, Etobicoke Ontario, M9C 2B3 or (416)394-2344.

*Email address will be used to provide information such as student progress and information nights and information from Board officials or the Board of Trustees that relate to the education of students or operation of schools.
 **Email address will also be used to provide information of a commercial nature. Canada's new Anti-Spam Legislation (CASL) took effect on July 1, 2014. CASL prohibits the sending of any type of electronic message that is commercial in nature unless the recipient has provided consent first. As a result, Toronto District School Board requires your consent to send you emails which contain advertising or promotions regarding school fundraisers, lunch programs, field trips, the sale of yearbooks, purchasing of student photos, books, prom or dance tickets, athletic events with an entry fee or similar events and offers.